



**AAHSD Regular Board Meeting Minutes  
April 15, 2024**

Meeting held at 302 Dulles Drive, Lafayette, LA 70506 in Auditoriums 2 & 3.

Members present: Richard Landry (Vermilion Parish); Bambi Polotzola, (St. Landry Parish) – arrived at 3:24 pm; John Stefanski (Acadia Parish); Carla JeanBatiste, Vice-Chair (St. Martin Parish) – arrived at 3:21 pm; Yasmin Welch (Lafayette Parish); Carol Broussard (Iberia Parish); Elizabeth West, Secretary (Governor Appointee/Evangeline Parish); and Quinta Thompson, Chair (Governor Appointee/Lafayette Parish).

Members absent: Darce` Byrd (Governor Appointee/Lafayette Parish); and Sydia Robin (Evangeline Parish).

Members of the public present: Kim Smith, B.J. Smith, and Chas Taylor.

AAHSD Staff in Attendance: Troy Abshire, DD Director, Brad Farmer, Executive Director; and Gretchen Sudwischer, Administrative Assistant.

The Public Notice and Agenda were posted at the AAHSD clinics and on the website. Open meeting laws are available.

1. Call to order at 3:17 pm.
  - a. Meeting Objective(s):
    - i. Conduct business per approved agenda calendar
    - ii. Address any new business as needed
2. Pledge of Allegiance led by Board Chair, Quinta Thompson and recited by attendees.
3. Roll call performed by Elizabeth West, Secretary, noting a quorum was present.
4. Recognition of Members of the Public / Public Comments – Kim Smith and B. J. Smith.

Kim Smith gave a presentation from 3:21 pm – 3:40 pm (19 minutes) on Abuse & Neglect in the DD system. Q&A session held. Discussion held regarding presentation.

5. Consent Agenda items:
  - a. Minutes:
    - i. March regular Board meeting
  - b. Program reports:
    - i. BH & DD numbers and stats - reviewed by the Board

- Motion made by Carol Broussard, and seconded by Elizabeth West to approve and accept the minutes as printed and the Consent Agenda items. Motion carried unanimously.
6. Comments from Chair:
- a. Board advocacy reports – None to report
  - b. Agenda Calendar items
    - i. Executive Limits Pol 1.10: Ends Focus of Grants or Contracts (pg 13)
      1. Board vote – accept or not accept Executive Director Report
        - Motion made by Carla JeanBatiste, and seconded by Carol Broussard to accept the Executive Director report as printed. Motion carried unanimously.
7. Comments from Executive Director:
- a. CCBHC update:
    - Indicated CCBHC efforts are going well.
    - ED, Tynese Breaux, Practice Manager/Project Manager, and Kat Penna, external Evaluator from UL, will attend a Regional SAMHSA conference in New Orleans next month.
    - Noted Tynese Breaux, Practice Manager/Project Director, CCBHC received an email from the National Council requesting AAHSD to participate in a panel regarding the CCBHC accreditation process.
    - Also noted a North Carolina organization has planned to visit the AAHSD clinics in mid-July as to the CCBHC process.
  - b. Same Day Access update:
    - The technical assistance portion of the SDA process is near completion.
    - The internal team met last Friday, April 12, 2024, and have decided to make changes to the Lafayette location hours in the next two (2) weeks to consolidate the providers’ schedules for more efficiency, noting the team is still in the process of revising the schedule.
    - The last day with the technical assistance group will be April 29, 2024.
    - AAHSD has been selected to participate in the first meeting of a five (5) meeting process on May 13, 2024 for the “Just in Time” program and will review prescriber schedules to provide more effective scheduling.
    - MTM Services selected AAHSD to participate in these various programs (i.e. SDA and Just in Time).
  - c. Open Meetings Law update:
    - i. Draft policy second review – A handout of a written statement, procedures, and summary is reviewed by the Board. Discussions held. Comments noted. The Board recommended various revisions. ED will make those revisions as requested and the Board will re-visit this issue at the next meeting. No vote taken.
    - Board refresher virtual training with Kay Irby, AAHSD Board Liaison is scheduled for April 19, 2024 at 10:00 am.
    - BH Day at the Capitol is scheduled for May 2, 2024 at 9:00 am.
    - Four (4) AAHSD staff members are attending NatCon2024 this week.

8. Next meeting:

a. May 20, 2024

- The next regular Board meeting will be held on Monday, May 20, 2024.
- Meeting notices will be sent out and posted.

9. Adjournment:

- Motion to adjourn made by John Stefanski, and seconded by Elizabeth West. Motion carried unanimously. Meeting adjourned at 4:07 pm.

Submitted by: Elizabeth West

Elizabeth West, AAHSD Board Secretary